

# Travel Approval Form

**Department:** JP1

**Event Name:** Impaired Driving Symposium

**Location:** Denton, TX

**Event Dates:** 7/30/2025 - 7/31/2025

**Purpose:** ☐ Required Continuing Education/Certification  
☒ Job Training  
☐ Other: \_\_\_\_\_

**Name of Attendees:**

Ronald McBroom \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<p align="center"><b>Court Decision:</b></p> <p align="center"><small>This section to be completed by County Judge's Office</small></p> <div align="center">  <p align="center"><b>2-10-25</b></p> </div>
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## Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

### Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

### For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**

This communication serves as verification that you have been successfully registered into the Impaired Driving Symposium

**Ronald McBroom**  
226 Featherston St  
Cleburne, TX 76033  
USA  
(817) 556-603

Ronald McBroom is registered in:

**Impaired Driving Symposium**

Location:	Embassy Suites
Conference Dates:	30 Jul 2025 -
Registration Date:	08 Oct 2024

**Conference Notes**

You are confirmed to attend the Impaired Driving Symposium in Denton, TX, from July 30 - 31, 2025. Below are the e

You can make changes to your registration in your TJCTC account up to two weeks before the event. After that, plea

**Location/Airport Transportation/Parking**

**Hotel:** Participants will stay at the Embassy Suites Denton, located at 3100 Town Center Trail, Denton, TX.

**Parking:** Self-parking is complimentary.

**Travel Day:** The program begins on Wednesday, July 30<sup>th</sup> at 1:00 p.m. and concludes at 12:00 p.m. on Thursday, Jul

**Program Details**

- Registration is from 11:00 – 1:00 p.m. on July 30<sup>th</sup>, with the program starting at 1:00 p.m. The program will ru
- Lunch will be provided on July 30<sup>th</sup> and breakfast on July 31<sup>st</sup>.

**Please note:** Meals are for grant-funded seminar participants only. Dinner each night will be at your own expense.

**Hotel Reservations**

If you selected a hotel room, TJCTC will book your stay for ONE night, Wednesday, July 30<sup>th</sup>. **Do not contact the ho**  
your reservation (additional nights, room changes, etc.), please reach out to the Office Coordinator, Francisco Pare  
your own expense. The group rate is not guaranteed for additional nights.

**Room Rate:** The night of Wednesday, July 30<sup>th</sup> is provided for free for this program.

**Check-in/Check-out:** Hotel check-in time is 3:00 p.m., and check-out is at 11:00 a.m. Early arrivals will be accomr

## **Other Helpful Information**

### **Cancellations:**

If you need to cancel due to illness, you will receive a full refund. Please do not attend if you are feeling unwell. For more information, please contact the registration office. You can cancel online through your TJCTC profile. Cancellations made within two weeks of the event must be emailed to [Registration@tjctc.org](mailto:Registration@tjctc.org) 14 days for refund processing.

### **No Shows:**

Confirmed participants who do not attend their scheduled seminar or leave early are not eligible for a refund, except in the case of a medical emergency.

### **Handouts:**

Handouts will be available on the TJCTC website.

## **Participant Type**

Justice of the Peace

## **Package**

Conference Registration

## **Add-Ons**

Lodging Fee (1)

*Note that additional session selection and/or completing a participant questionnaire may be required To register for individual sessions, please contact the registration office. Texas Justice Court Training Center credentials previously sent in another email. This message has been sent to you by noreply@tjctc.org*

## Impaired Driving Symposium in Denton - July 30 - 31, 2025

July 30 - 31, 2025 at the Embassy Suites in Denton.

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### **Agenda**

The 8-Hour program will include a range of topics on impaired driving and will include JPs, District Judges, County Judges, and Municipal Judges. Join us to work with all levels of the judiciary to make Texas roads safer!

This program is sponsored by a generous grant from the Texas Department of Transportation.

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### **Cost**

This program is FREE. There is no registration fee and the program comes with 1 free night at the hotel.

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### **Registration**

Click on this link to register: <https://enroll.tjctc.org/portal/events/reg/participantTypeSelection.do?method=load&entityId=1898021>



# Travel Approval Form

**Department:** JP1

**Event Name:** 20 Hour Justice of the Peace Seminar-DFW

**Location:** Grapevine, TX

**Event Dates:** 3/23/2025 - 3/26/2025

**Purpose:** ☐ Required Continuing Education/Certification

☒ Job Training

☐ Other: \_\_\_\_\_

**Name of Attendees:**

Ronald McBroom

\_\_\_\_\_

\_\_\_\_\_

<p><b>Court Decision:</b></p> <p><small>This section to be completed by County Judge's Office</small></p>
<div style="text-align: center;"> <b>2-10-25</b></div>

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**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

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☐ Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**



Unsupported Image Type

Remit to:

Texas Justice Court Training Center  
1701 Directors Blvd  
Suite 530  
Austin, TX 78744

512-347-9927

**INVOICE**

**Ronald R. McBroom** (X000214)  
226 Featherston St  
Cleburne, TX 76033

Transaction Basket: 9060  
Date: 08/Oct/2024 7:10AM  
Page 1 of 2

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**20 Hour Justice of the Peace Seminar - DFW**

Location: Embassy Suites DFW Airport North  
Dates: 2025-03-23 - 2025-03-26

**Conference Registrations**

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Cancellation Request Deadline: Mar/09/2025 12:00 AM

**Conference Registration**

Subtotal: \$ 150.00  
Total: \$ 150.00

**Lodging Fee (Quantity: 1)**

Lodging Fee

Subtotal: \$ 180.00  
Total: \$ 180.00

**Grand Total: \$ 330.00**

RONALD R. MCBROOM  
226 FEATHERSTON ST  
CLEBURNE TX 76033

Unsupported Image Type

Remit to:

Texas Justice Court Training Center  
1701 Directors Blvd  
Suite 530  
Austin, TX 78744

512-347-9927

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**Ronald R. McBroom** (X000214)  
226 Featherston St  
Cleburne, TX 76033

Transaction Basket: 9060  
Date: 08/Oct/2024 7:10AM  
Page 2 of 2

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**ACCOUNT ACTIVITY:**

**On Account**

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Invoice 9060-1 (Due Date: Feb/21/2025)	\$ 330.00
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Total On Account:	<u>\$ 330.00</u>
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<b>Total Amount Due:</b>	<b><u>\$ 330.00</u></b>
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RONALD R. MCBROOM  
226 FEATHERSTON ST  
CLEBURNE TX 76033

# FY25 JP 20-Hour Agenda

Travel & Registration Day			
3:00-5:00	Registration		
Day 1			
7:00-8:00	Breakfast & Registration		
8:00-10:00	Building Bridges: Courts & the Community		
10:00-11:00	Centers of Excellence Program		
11:00-12:00	An Interview on Judicial Ethics		
12:00-1:00	Lunch		
1:00-2:00	Southern Hospitality 2.0		
2:00-3:00	De-Mystifying the Media		
3:00-5:00	Looking Good: Avoiding Common Mistakes		
Day 2			
7:00-8:00	Breakfast		
8:00-10:00	Handling Out-of-County Warrants	Rowdy Receivership and Exciting Exempt Property	Evictions Scenarios
10:00-12:00	Dangerous Dogs & Cruelly Treated Animals	Criminal Procedure Scenarios	Debts and Disagreements: Civil Scenarios
12:00-1:00	Lunch		
1:00-2:00	Civil Evidence: Guidelines and Best Practices	Mental Health Detention	Contempt
2:00-3:00	Evidence in Criminal Cases	Don't Skip this Class – Truancy Solutions	Appeals in County Court
3:00-5:00	Inquests: Death Investigations & Reporting	Decoding Precedent	Squatters & Landlord/Tenant Relationships
Day 3			
7:00-8:00	Breakfast		
8:00-10:00	Children in the Courts: Diversion and Supporting Success		
10:00-12:00	Artificial Intelligence and the Future of Courts		



# FY25 JP 20-Hour Agenda

## ***Course Descriptions***

### **General Session: Building Bridges: Courts & the Community**

How do courts foster confidence in the judiciary within their community? This class examines resources and strategies for judges to build bridges, relationships, and understanding.

### **General Session: Centers of Excellence Program**

This class will cover OCA's Centers of Excellence Program, including how courts can participate and the benefits of doing so.

### **General Session: An Interview on Judicial Ethics**

Join Judge Holly Williamson for an interview with Jacqueline Habersham, Executive Director of the Texas State Commission on Judicial Conduct, focused on the judicial conduct process and judicial ethics.

### **General Session: Southern Hospitality 2.0**

Southern Hospitality is way more than just saying "bless your heart." This class will focus on ways our courts can foster a welcoming environment that is accessible for everyone to ensure justice and fairness for all.

### **General Session: De-Mystifying the Media**

Does social media stress you out? This class will focus on the do's and don'ts of social media, press releases, and responding to media requests for justices of the peace.

### **General Session: Looking Good: Avoiding Common Mistakes**

One of the fastest ways to undermine confidence in the court system is when the court makes legal errors that infringe on the rights of others. This course will examine some of the common ways courts fall into this trap.

### **Breakout Course: Handling Out-of-County Warrants**

Out-of-county warrants pose some unique challenges, which will be covered in this class. Topics will include determining if you have jurisdiction to make a bail decision, understanding problems that arise if procedures aren't followed, and dealing with out-of-state warrants.

### **Breakout Course: Rowdy Receivership and Exciting Exempt Property**

What powers can receivers have? Can that be seized? This class will explore how exempt property and other issues arise in receiverships and other post-judgment writs.

### **Breakout Course: Evictions Scenarios**

Evictions can be some of the trickiest cases justice courts encounter. This class will address eviction issues through scenarios on various topics that are taken from real life examples.

# FY25 JP 20-Hour Agenda

## **Breakout Course: Dangerous Dogs & Cruelly Treated Animals**

In this class, attendees will discuss various scenarios related to dangerous dog and cruelly treated animal cases. ***Note that some images used for scenarios may be graphic.***

## **Breakout Course: Criminal Procedure Scenarios**

This course will explore various options in criminal cases by examining different circumstances that judges are likely to encounter in real life.

## **Breakout Course: Debts and Disagreements: Civil Scenarios**

In this class, attendees will discuss a variety of different scenarios that could arise in small claim and debt claim cases.

## **Breakout Course: Civil Evidence: Guidelines and Best Practices**

Justice court civil rules and procedures for evidence are often different than other courts. This class will explore those differences and cover the standards and best practices so justice courts can deal with evidence correctly.

## **Breakout Course: Mental Health Detention**

Many JPs, as part of their magistrate duties, handle emergency detention orders (EDOs) for their county. This course will provide an overview of emergency mental health detention, recent legislative changes to this process, and valuable resources to enable your court to effectively assist the community in a situation when an EDO may be needed in the future.

## **Breakout Course: Contempt**

Holding someone in contempt is one of the most severe powers a judge has. This course will address the unique issues concerning this option.

## **Breakout Course: Evidence in Criminal Cases**

A defendant cannot be convicted unless the state has proven their case beyond a reasonable doubt. This requires that the state satisfy the rules of evidence to prove its case. This class will address common evidentiary issues you will encounter at trial.

## **Breakout Course: Don't Skip this Class – Truancy Solutions**

There are many reasons a child may be truant, including lack of initiative, drug use, domestic violence, and bullying. In this class, students will discuss various strategies for addressing truancy and learn how those strategies may apply to different scenarios.

## **Breakout Course: Appeals in County Court**

What happens when a case moves on from justice court? Hear from a former JP and county judge on the issues that arise when a case is sent up on appeal, when it can be sent back, and more.

## **Breakout Course: Inquests: Death Investigations & Reporting**

This course will provide a general overview of the death investigation process and required death reporting.



# FY25 JP 20-Hour Agenda

## **Breakout Course: Decoding Precedent**

This course will provide you with essential skills in reading and analyzing law from appellate courts. This class explores how to interpret legal precedents, understand legal reasoning, and apply these insights to your role in dispensing justice.

## **Breakout Course: Squatters and Landlord/Tenant Relationships**

This class will cover squatters, occupants, and the different types of landlord/tenant relationships and how each impacts eviction case procedures. We will also discuss when an eviction is required and when other options are appropriate.

## **Children in the Courts: Diversion and Supporting Success**

This course will explore the new juvenile diversion process including potential issues related to language access, mental health concerns, and disabilities. This course satisfies the requirement of Government Code Sec. 22.1105.

## **Artificial Intelligence and the Future of Courts**

Are robots really going to be ruling the world? Joshua Weaver, an expert in the legal AI field, will help judges navigate the opportunities and pitfalls of the rise of AI in the courts.

## DFW (Grapevine) 20-Hour Conference - March 23 - 26, 2025

March 23 - 26, 2025 at the Embassy Suites in Grapevine, TX.

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### Agenda

The 20-Hour conference will include a range of topics including general sessions and breakout rooms. [Click here to see the course descriptions.](#)

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### Cost

Registration cost: \$150. This cost includes a \$60 registration fee and a \$90 overhead assessment.

Hotel cost: \$165 (\$55 per night for 3 nights)

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### Registration

Click on this link to register: <https://enroll.tjctc.org/portal/events/reg/participantTypeSelection.do?method=load&entityId=1895892>



# Travel Approval Form

**Department:** JP1

**Event Name:** Baylor Criminal Trial Workshop

**Location:** Waco, TX

**Event Dates:** 8/3/2025 - 8/5/2025

**Purpose:** ☐ Required Continuing Education/Certification

☒ Job Training

☐ Other: \_\_\_\_\_

**Name of Attendees:**

Ronald McBroom \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<p align="center"><b>Court Decision:</b></p> <p align="center"><small>This section to be completed by County Judge's Office</small></p> <div align="center">  <p><b>2-10-25</b></p> </div>
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**Signature of Elected Official/Department Head:**

Ronald L. McBroom

Unsupported Image Type

Remit to:

Texas Justice Court Training Center  
1701 Directors Blvd  
Suite 530  
Austin, TX 78744

512-347-9927

**INVOICE**

**Ronald R. McBroom** (X000214)  
226 Featherston St  
Cleburne, TX 76033

Transaction Basket: 9069  
Date: 08/Oct/2024 7:19AM  
Page 1 of 2

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**Baylor Criminal Trial Workshop**

Location: Hilton Waco

Dates: 2025-08-03 - 2025-08-05

**Conference Registrations**

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Cancellation Request Deadline: Jul/20/2025 12:00 AM

**Conference Registration**

\$ 75.00

Subtotal: \$ 75.00

Total: \$ 75.00

**Lodging Fee (Quantity: 1)**

Lodging Fee

\$ 120.00

Subtotal: \$ 120.00

Total: \$ 120.00

**Grand Total:** \$ 195.00

RONALD R. MCBROOM  
226 FEATHERSTON ST  
CLEBURNE TX 76033

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226 Featherston St  
Cleburne, TX 76033

Transaction Basket: 9069  
Date: 08/Oct/2024 7:19AM  
Page 2 of 2

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**ACCOUNT ACTIVITY:**

**On Account**

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Invoice 9069-1 (Due Date: Jul/18/2025)	\$ 195.00
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Total On Account:	<u>\$ 195.00</u>
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<b>Total Amount Due:</b>	<b><u>\$ 195.00</u></b>
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RONALD R. MCBROOM  
226 FEATHERSTON ST  
CLEBURNE TX 76033

August 3 - 5, 2025 at the Baylor College of Law.

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### **Agenda**

The 10-Hour interactive workshop at the Baylor University Law Department will include simulation, discussion, and lecture regarding civil trial procedures. Judges will attend courses about judicial demeanor, jury selection, examination of witnesses, issues in jury deliberations, and various judgments.

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### **Cost**

Registration cost: \$75. This cost includes a \$30 registration fee and a \$45 overhead assessment.

Hotel cost: \$120 (\$60 per night for 2 nights) at the Hilton Waco

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### **Registration**

Click on this link to register: <https://enroll.tjctc.org/portal/events/reg/participantTypeSelection.do?method=load&entityId=1897756>